

# NWICC Facilities Rental Policy and Rules and Regulations

August, 2012

## Fees and Rental Policy:

### Fees:

Monday to Thursday: \$125 for members and \$200 for non-members

Friday and Saturday: \$250 for members and \$350 for non-members

Sunday \$175 for members and \$250 for non-members

Deposit of \$150 is required to make reservations. Reservations will not be honored if deposit is not received at least 10 days before the event. You will forfeit the deposit if reservation is cancelled.

### Policy:

A completed, signed application form with the deposit amount and rental fee must be mailed to NWICC 10 days before the event:

- NWICC, 3300 Plymouth Blvd, Plymouth MN 55447

- If there are any damages or cleaning is required these costs will be deducted from the deposit.
- The NWICC building must be left in the same condition it was in before you used it.

### Rules and Regulations:

- No food or beverages are allowed in the prayer hall.
- No one should be in the prayer hall except for praying.
- Children should be restricted to the dining area only except during prayer times.
- Children should not be playing in the prayer hall or outside the building after dark.
- All garbage must be put in the dumpster outside.
- Table covers, paper products, cleaning supplies, garbage bags, cooking utensils, pots and pans must be supplied by the renter. All coffee, tea, sugar, milk, or other foods and condiments are to be furnished by the renter.
- NWICC will only provide the facility (dining area), tables, and chairs.
- No vehicles are allowed in the dining / garage area. You are not allowed to drive your vehicle into the dining area to drop off things. This is NOT ALLOWED.
- Kitchen area may be used, but must be cleaned and put away when done.
- No one should be in the offices, Post Office area (docks and the front) during the event.
- Renters and guests are to regard proper Islamic tradition in their usage of NWICC and the following will not be tolerated:
  - Illegal drugs including tobacco products
  - Alcohol
  - Gambling activities
  - Loud activities/music that may disturb our neighbors
  - Music which is not religious
  - Social event/activity shall cease at 10:00pm and building should be cleaned/emptied by 11:00pm